

West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3rd Floor
GN-29, Sector-V, Bidhannagar
Kolkata – 700091

Recruitment Notice No: SHFWS/2024/308.

Date: 30/07/2024.

West Bengal State Health & Family Welfare Samiti intends to engage on contract basis for the position of **State Programme Manager-Mental Health** in **National Mental Health Programme (NMHP)** under **National Health Mission (NHM)** at the State Head Quarter, Department of Health and Family Welfare, Government of West Bengal through **Walk In Interview**. Eligible candidates should appear in the walk-in-interview on **7th August, 2024 at 11:30 a.m.** in **5th Floor, "Aranyak" meeting hall, Swasthya Sathi Building, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091** (no candidate will be allowed to appear after 11:45 a.m.).

The applicant must be a permanent resident of West Bengal.

The applicant must have knowledge of local languages.

Details of the position

Name of the Position	: State Programme Manager-Mental Health
Number of Vacancy	: 01(Unreserved)
Age (as on 01.01.2024)	: Minimum 23 years and Maximum 67 years
Consolidated Monthly Remuneration	: MBBS with PG Diploma – ₹65,000 MBBS with PG Degree – ₹ 70,000 (Increment as per NHM guidelines)
Place of Posting	: State Programme Management Unit
Essential Criteria	: a) Post Graduate Degree in Psychiatry Or, Post Graduate Diploma in Psychiatry (all Degree & Diploma must be from any institute recognized by MCI or WBMC) /(all Diploma must be from any recognized institute) b) Excellent communication skill. c) Ability to work in mission mode.
Desirable Experience	: Minimum 1 year post PG experience in Psychiatry (Teaching experience will not be considered as working experience)

MODE OF SELECTION FOR ABOVE MENTIONED POSITION: Walk in Interview.

Final Selection will be made on the basis of total marks obtained in the score of essential and desirable criteria and interview.

Scale of Scoring – Total 100 Marks

Particulars	Maximum Marks	Remarks
Post Graduation Diploma / Degree in Psychiatry	65	Proportionate marking
Experience in Psychiatry	20	@2 marks per completed year of experience upto a maximum 20 marks
Interview	15	
Total	100	

Candidates will not be allowed to appear for the walk-in-interview without original testimonials as listed below.

The candidates must bring undernoted documents for verification and submission at the walk-in-interview:

- An application in white paper seeking the job.
- A Bio-data of the applicant.
- Original photo identity proof (issued by any appropriate authority) of the candidate.
- Proof of Address (Passport or Voter ID Card or AADHAAR Card)
- Age Proof Certificate (Madhyamik or equivalent examination certificate/admit card).
- All marksheets and pass certificates of essential qualification.
- Registration Certificate of the MCI or WBMC.
- All the post qualification experience certificates issued and stamped by the appropriate authority starting from oldest to latest. Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining (DOJ) and Date of Leaving (DOL)/still continuing, as applicable otherwise his/her experience will be treated as invalid. No offer of appointment/engagement will be treated as experience certificate.)
- Retirement related all documents (If applicable).

Notes:

- All testimonials must be accompanied by a self attested photocopy for submission.
- The decision of the competent authorities regarding the recruitment is final.
- The competent authorities may cancel the recruitment process at any stage of the selection process.
- As mentioned in addendum issued vide no. HFW-27011/137/2020/1611 dated 23/02/2021 point no. ii, "All new employees who have joined / will be joining between 29th December, 2020 to 30th September 2024 against new entry point remuneration as per memorandum vide no. HFW-27011/137/2020/1352 dated 29/12/2020, will not be entitled for annual increment for three consecutive financial years i.e., 2022-23, 2023-24 and 2024-25". Annual increment will be applicable for these new contractual employees from financial year 2025-26.

Applicants are requested to visit www.wbhealth.gov.in at the link "Recruitment" for information/instruction issued from time to time.


Executive Director
WB SH & FW Samiti