



Govt. of West Bengal
Office of the Block Development Officer
English Bazar Development Block, Malda

Memo No: 1810/EB

Date: 12-08-2024

NOTICE

In pursuance of letter of SMD & CEO, WBSRLM, Vide memo No:1110/PRD/34015/63/2022-SRLM Dated September 5, 2023, a notice is hereby issued for the information to the public in general of FULBARIA GRAM PANCHAYAT that English Bazar Development Block has taken an initiative to engage the IT-CRPs for the Fulbaria Gram Panchayat on purely Incentive basis (Incentive for the Data Collection, Entry & Uploading etc.) in regard to the Lokos related works under Anandadhara Project. Interested Candidates must go through the instructions & criteria thoroughly & carefully before submitting their applications in the given format (enclosed). Any omission/suppression of information/fake information shall lead to rejection of application or candidature at any state of the process without further intimation and selection will be made through open competitive examination conducted by the Block Selection Committee. Now the interested candidates are requested to apply in given application format (enclosed) which will be available in the Website of the District Magistrate, Malda (<https://malda.gov.in>) and in the Website of Maldah Zilla parishad (<https://maldazillaparishad.in>). It is to inform that Physical Application form will also be available at Anandadhara Section of office of the English Bazar Development Block Development. Interested candidates may download the Notice & Application directly or may collect from Anandadhara Section of office of the English Bazar Development Block Development.

Eligibility Criteria:

1. Must be a Woman and a member of existing Self-Help Group Member.
2. As on 01-01-2024, age is within 21-35 years.
3. **Must have passed HS or Equivalent Examination. But Higher qualification will be preferred.**
4. Resident of that Gram Panchayat area.
5. **Basic Knowledge in Computer.**
6. **Must have an android Mobile & have Knowledge in operation of Android Mobile.**
7. Should have clear and sound knowledge about functioning of SHGs / SHG based Federations, Book Keeping, Audit, Financial Inclusion, MIP, PIP process etc.
8. Must have desire to learn new skills & acquiring knowledge and is physically fit.
9. Must not continue to act as an office bearer of any Up Sangha/Sangha/Maha Sangha.
10. Must not continue to act as an employee of office bearer of PRI(GP/PS/ZP).
11. Must not continue to act as an ICDS Worker/Helper and ASHA Worker.
12. Must not continue to act as a full-time employee of Government organization/NGO.
13. In need, willing to go outside Block/District/State.

How to Apply:

1. Interested applicants will have to submit their applications as per the prescribed **format (attached herewith)** only along with the following self-attested copies and also bring the original copy on the day of Examination.
 - a. AADHAR
 - b. VOTER CARD
 - c. RESIDENTIAL CERTIFICATE ISSUED BY PRADHAN/MEMBER OF PANCHAYAT SAMITY/ZILLA PARISHAD MEMBER/MLA.
 - d. CERTIFICATES & MARKSHEETS OF ACADEMIC QUALIFICATIONS
 - e. ANY OTHER CERTIFICATE.

2. Application can only be submitted by hand in the dedicated Sealed Box at the office of English Bazar Development Block as per following time Schedule.

Sl No	Item	Period	Remarks
1	Date & Time & Venue for the Submission of Application	From 13-08-2024 to 28-08-2024 within 11.00 am to 3.00 pm, Block Anadadhara Section of English Bazar Block	In the dedicated Sealed Box at the office of English Bazar Development Block
2	Last Date & Time & Venue for the Submission of Application	28-08-2024 within 11.00 am to 3.00 pm, Block Anandadhara Section of English Bazar Block	Block Anadadhara Section of English Bazar Block.
3	Date & Time & Venue for Reporting to appear for Computer Test/Interview.	04-09-2024 at 9.30 am	Each Candidate will have to bring the Admit Card along with any Photo Id Document in original

Mode of Selection:

Computer Test	40 marks
Interview (SHG & Current affairs)	10 marks
Total	50 marks

REJECTION CRITERIA:

- Application is submitted through modes other than prescribed.
- Application submitted after last date mentioned in the notification.
- Applicant does not possess minimum criteria as mentioned in the notification.
- Incomplete application.
- Age is not as per Selection Criteria.

No TA/DA will be paid for appearing in the selection process.

Incentives of IT-CRP:

In pursuance of Letters of SMD & CEO, WBSRLM Vide Memo No 567/PRD/34015/17/2020-SRLM Dated 3rd May, 2023 & 1110/PRD/34015/17/2020-SRLM Dated 5th September, 2023, the Incentive details as follows:

Sl No	Type of SHG	Work details	Rate
1	Migrated (Existing SHG)	Collection of SHG details including Individual member's details & entry in Lokos Portal	Rs 75/ SHG
2	New SHG		Rs 100/SHG

Application Form available on:

Application form available at Anandadhara Section of office of the English Bazar Development Block Development as well as in the District Website(<https://malda.gov.in>) and in the Maldah Zilla Parishad Website(<https://maldazilla parishad.in>).

NB:

1. The Block Selection Committee will reserve the right summarily to reject any application or candidature for suppressing any information / documents / facts relating to age, educational qualifications etc. and incomplete application. It also reserves the right to cancel / postpone / suspend at any point of stage.
2. Any canvassing or adopting unfair means will lead to cancellation of candidature.
3. In case of any dispute, the decision of Selection Committee shall be final.
4. Engagement will be on purely Incentive basis and could be terminated before the tenure in case of non-satisfactory performance.
5. Candidate must bring any Government-issued original Photo Identity Card along with other requisite documents in original & Xerox at Examination Venue on reporting day. Any deviation may straightaway lead to non-admission of him / her into the examination venue & rejection of candidature.
6. In no circumstances, this engagement will allow him/her to absorb in regular establishment of the Government.
7. The candidate will have to produce his / her original certificates & testimonial to enable the authority to verify his / her date of birth & educational qualifications at the time of reporting. Any discrepancy between original documents and claims made by candidate will be treated as misrepresentation / suppression of material facts for wrongful gain and summarily or application will be rejected and legal action will be taken.
8. The appointee, may however, be terminated forthwith without any notice or any payment in lieu of notice at any time, in the event of him / her conducting in any manner prejudicial to the interest of the office in particular & the State Government in general and more particularly in cases such as:
 - a. Insobriety.
 - b. Insubordination.
 - c. Unauthorized absence.
 - d. Persistent unpunctuality in attendance to the office.
 - e. Gross carelessness & lack of attention to the works or negligence in office duty.
 - f. Disobedience to lawful orders given by the competent authority.
 - g. Breach of Trust or Breach of Confidence with reference to the official secrets.
 - h. Involvement in criminal activities leading to more than 48 hours of Police Custody or Jail at the investigation stage.

Copy forwarded for kind information to:

1. The District Magistrate, Maldah.
2. The Additional District Magistrate (LR), Malda.
3. The Project Director, DRDC Maldah
4. The Secretary, Zila parishad, Malda with a request to upload to Zila Parishad website.
5. The Sub Divisional Officer, (All), Malda
6. The OC, IT Cell Maldah with the request to upload in the District Website for wide publicity.
7. The DICO with a request to publish abridged notice in Daily & Local Newspapers.
7. DIO, NIC with a request to upload to District Website.
8. The Sabhapati, English Bazar Panchayat Samiti, Malda.
9. The Karmadhyaksha(all), English Bazar Panchayat Samity.
10. The Pradhan, Phulberia Gram Panchayat, under English Bazar Development Block.
11. The Members of Board of Directors, Pulperla Sangha Cooperative Ltd.
12. Office copy (IT-CRP Engagement)

12/08/24
Block Development Office
English Bazar Development Block